

Definition and Origin

What is NORE? [National Operating Requirements](#) (NORE) serve to parallel the [Chapter Operating Requirements](#) (CORE). The NORE were developed by a group comprised of national advisors and chapter leaders. National ASTD reports progress to chapters via standardized scorecard.

Why the need for National Operating Requirements? Chapter leaders have provided feedback that just as chapters are accountable for the Chapter Operating Requirements (CORE), national ASTD should be held accountable for National Operating Requirements (NORE). Chapter leaders requested to know what specific support they can expect from national ASTD.

What is an affiliation agreement? A standard legal document to clarify reciprocal roles and responsibilities between partners.

Why the need for an affiliation agreement? It is common practice for organizations similar to ASTD to have a reciprocal agreement. Examples include: [SHRM](#), [NSA](#), and [ISPI](#). Additionally, national ASTD and its International Partners currently have similar agreements in place.

Were chapter leaders involved in the process? YES! A team of [National Advisors for Chapters](#) and chapter leaders was formed to identify the national ASTD responsibilities. The team used feedback collected from chapter leaders as well as information from the session discussion held during the 2007 ALC. This team made recommendations in six equally important areas: Collaboration, Communication, Customer Service, Feedback, Membership, and Operational Support.

Impact on Chapters

How will NORE and the affiliation agreements help chapters? Chapter leaders will have a clear definition and understanding of the responsibilities of national ASTD, the resources national ASTD will provide to the chapters, and a means by which to hold national ASTD accountable.

Does this affect CORE achievement? No, however, the CORE elements are integrated into the affiliation agreement document under the Obligations of Chapters section. Chapters will be asked to check a box on the 2010 CORE survey indicating if they have signed their agreement, however, it is not an added requirement towards 100 percent CORE achievement.

Document Details

What chapter "obligations" are included in the agreement? The chapter obligations in the agreement are a duplicate of CORE requirements, with nothing new added.

Who can sign the affiliation agreement? Chapter leaders should consult current bylaws to determine which officers are able to sign legal documents on behalf of the chapter. If not specified in the bylaws, a current chapter officer (president, president-elect, secretary, or treasurer) may sign.

Who will sign the affiliation agreement for national ASTD? Tony Bingham, ASTD president and CEO, will sign.

Must all chapters sign an affiliation agreement? Yes. This is a document that formalizes the partnership between a chapter and national ASTD.

What if my chapter doesn't sign the affiliation agreement? If your chapter has concerns about signing the affiliation agreement, please contact your [chapter coach](#) and [NAC](#) representative as soon as possible so that we can discuss these concerns and identify solutions.

When should chapters sign the agreement? Chapters may sign the agreement as soon as they receive and review. In addition, chapters will have the opportunity to sign their agreement at a special signing event as part of the 2009 ASTD Chapter Leaders Conference in October (www.astd.org/alc). Agreements should be signed no later than January 31, 2010 (the same as the CORE deadline).

Is the document signed every year? No. The agreement is signed one time and endures unless terminated.

Should chapters seek legal counsel to review the document before signing?

Yes, this is recommended but not required. National ASTD is not able to reimburse chapters for legal counsel expenses.

What if chapters cannot afford to pay for legal counsel services?

Many chapters may have members, affiliates, or friends in the legal profession available to review the document at no charge. Additionally, local state bar associations may provide free legal services to not-for-profit organizations.