

**Training Instrument 12-3**

**Coaching Skills**

COACHING SESSION DOS AND DON'TS

SCENARIOS	DOS AND DON'TS
<p><b>A</b> You are coaching someone who was an excellent employee, but over the past few months has become increasingly withdrawn and angry.</p>	
<p><b>B</b> You are coaching an enthusiastic new employee who wants to rise in the organization, but has little patience and expects to be promoted immediately.</p>	
<p><b>C</b> You are correcting an employee who has been with the organization longer than you have and is showing signs of frustration.</p>	
<p><b>D</b> You are coaching an employee who has started procrastinating and becoming argumentative whenever you ask him/her to work on a specific project.</p>	