



Your DC Metro Chapter Membership Expires on June 30, 2008
(Plus find out how you can align your ASTD national membership and chapter membership renewal dates!)

American Society for Training & Development
1640 King Street Box 1443
Alexandria, VA 22313-1443 USA
t: 800.628.2783 703.683.8100
f: 703.683.8103 www.astd.org

CBP000002
ERIC R. CHYLINSKI
ASTD
MARKETING SPECIALIST
BOX 1443
1640 KING ST
ALEXANDRIA VA 22314-2746



Dear Eric R. Chylinski,

Your **DC Metro Chapter** membership expires on June 30, 2008.

Take this opportunity to renew now and continue to enjoy all the networking and career development opportunities that your chapter provides: regular contact with peers and colleagues at meetings, conferences, and workshops; proximity to local career support programs and services; leadership opportunities close to home; newsletters, referral services, community outreach programs, social activities and more.

This is also the perfect time to renew your ASTD national membership. Although your national membership has not expired, you can renew now and have two memberships with one expiration date. We simply need to prorate your ASTD national dues so that your national renewal date coincides with your 2008 chapter renewal date.

To align your memberships, simply check the box on the corresponding invoice and adjust your renewal dues with the prorated amount provided. Or, call 1.800.628.2783 today and tell the ASTD Customer Care Associate that you wish to align your local and national memberships. Once both memberships are renewed, you'll enjoy the ease of fewer invoices and one renewal.

If you just wish to renew your **DC Metro** Chapter membership at this time, you may renew online at www.astd.org/renew. You may also call 1.800.628.2783 or mail in your chapter renewal using the enclosed postage paid envelope.

Sincerely,

The ASTD Membership Team

P.S. Please take this opportunity to eliminate the confusion of having two expiration dates – Align your local and national memberships today! Call customer care to prorate your national membership and enjoy all the benefits of local and national membership through June 30, 2009.

Renewal Invoice



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Return By

31-May-08

Expiration Date

30-Jun-08

Account #/ID

12345678

MEMBER INFORMATION

To ensure proper delivery of your benefits, please verify your contact information and make any changes directly on this form. Please note: ASTD does not release email addresses for outside use.

ERIC R. CHYLINSKI
ASTD
MARKETING SPECIALIST
BOX 1443
1640 KING ST
ALEXANDRIA VA 22314-2746

Email Address: Echylinski@hotmail.com

Phone Number: 1.703.683.8100

Fax Number: 1.703.683.9203

Chapter Code: 2034

Renewal Code: RCH10608

MEMBER LEVEL

1 Year DC Metro Chapter

I would like to extend my ASTD national membership so that my national and chapter memberships both expire on June 30, 2009. I have included the prorated national membership dues of \$225 along with my chapter renewal dues.

If you have recently renewed, thank you and please disregard this reminder. **TOTAL:**

CURRENT DUES

\$80

\$80

PAYMENT INSTRUCTIONS

- CHECK ENCLOSED (PAYABLE TO ASTD, DRAWN ON A U.S. BANK)
Be sure to include your Member ID 12345678 on your check.

Charge my: VISA MasterCard American Express Discover

Card#: _____ Exp.Date: _____

(Print name as it appears on credit card)

(Signature of cardholder) _____ (Date) _____

WIRE TRANSFER OR PURCHASE ORDER

Please contact an ASTD Customer Care Associate at 1.800.628.2783. Transaction **MUST** include name and indicate "ASTD Membership". Please provide a copy of the bank's transaction receipt when submitting this form.

Four Fast and Easy Ways to Renew

- 1. Online:** Go to <http://store.astd.org/renew.asp> and log in with your Member ID and Password. Please enter the Renewal Code above in the "Source Code" field during check out. (Credit card payment only.)
- 2. Phone:** Call 1.800.628.2783 or 1.703.683.8100 (International) (Credit card payment only)
- 3. Fax:** Complete this form and fax it to: 1.703.299.8723. (Credit card payment and wire transfer.)
- 4. Mail:** Complete this form and return it in the envelope provided. Outside the U.S. requires postage.

Your membership renewal will be processed within 72 hours of receipt.

(ASTD Classic Members receive *T+D* Magazine at an annual subscription rate of \$60 as part of their membership dues.)

2 Memberships, 1 Expiration, 1 Invoice

Call ASTD customer care to align your local and national memberships. Extend your ASTD national membership to get one expiration date for both of your memberships.